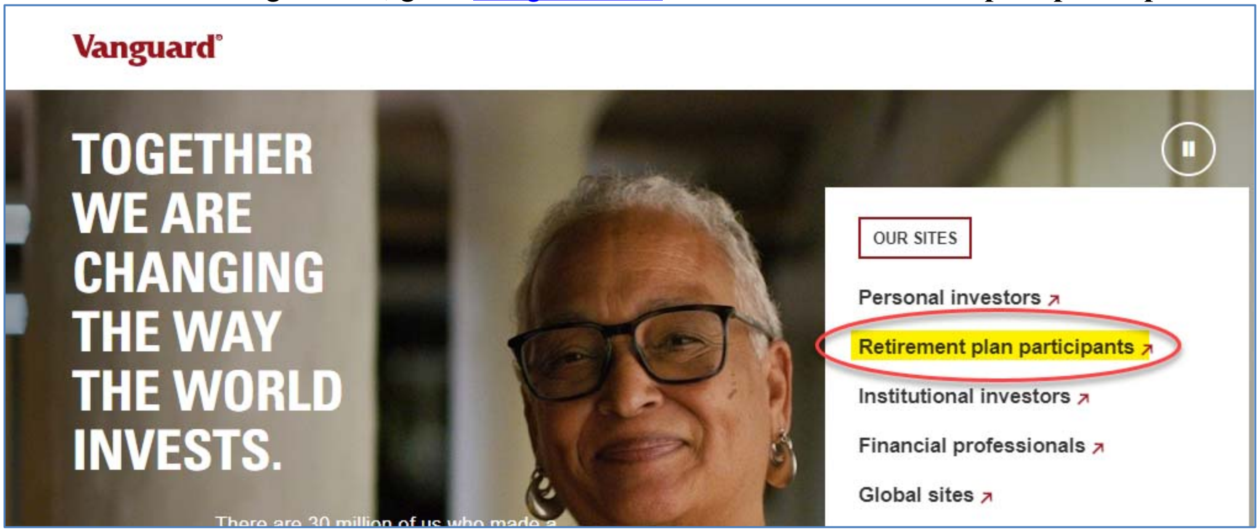
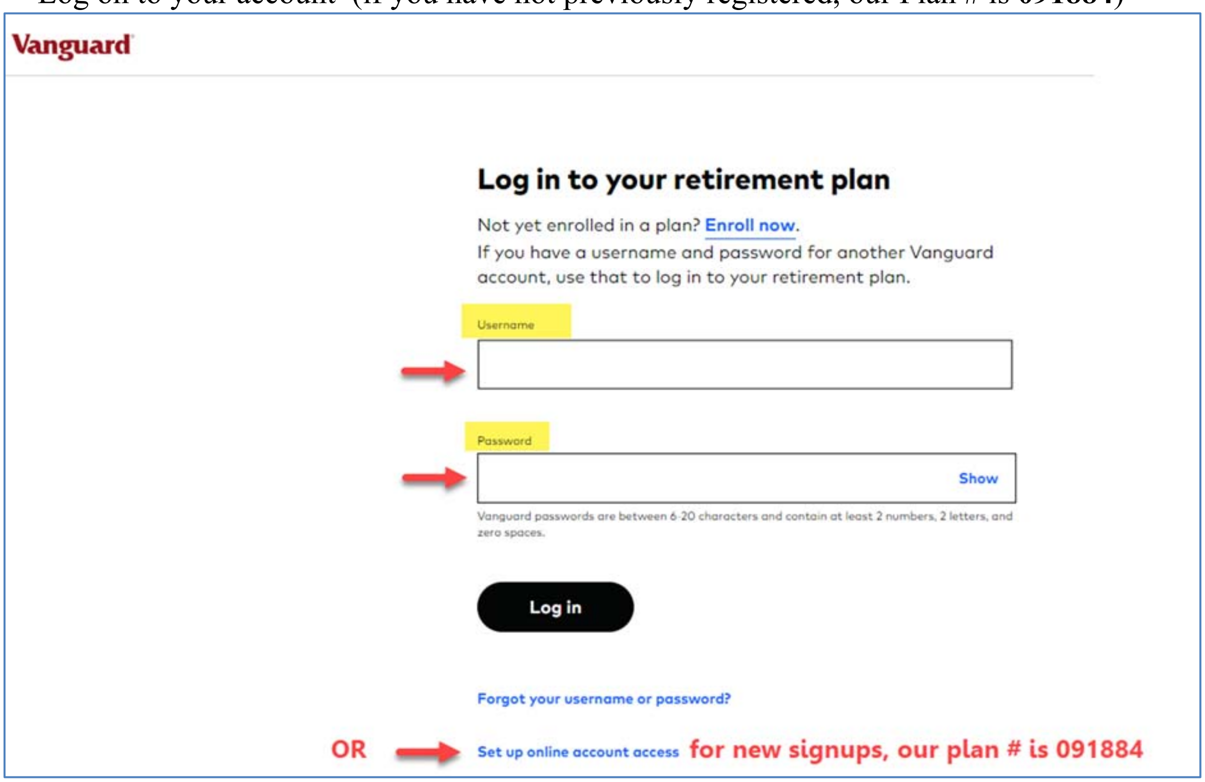
ASSIGN OR CHANGE YOUR 401(K) BENEFICIARY ON VANGUARD.COM

When you update your beneficiary online, it's instant and there is no paperwork to send.

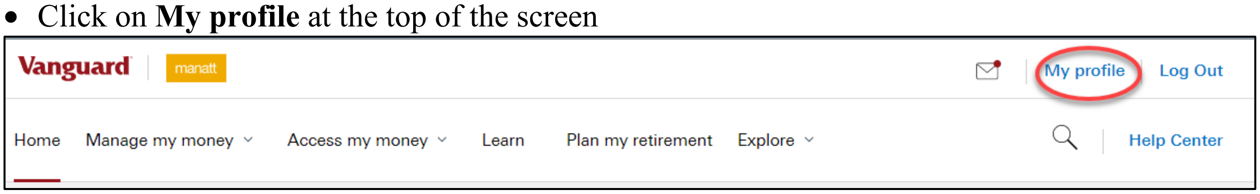
- To make the change online, go to [Vanguard.com]() and choose **Retirement plan participants**



- Log on to your account (if you have not previously registered, our Plan # is **091884**)

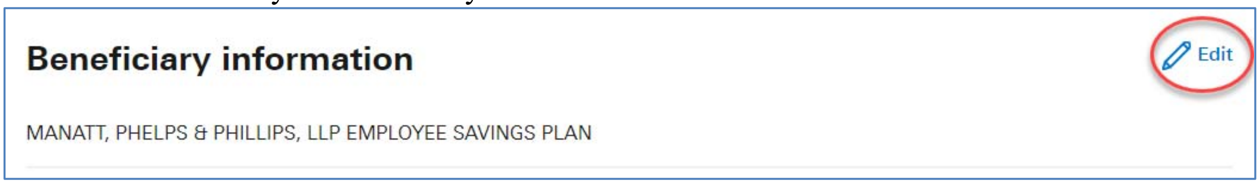


- Click on **My profile** at the top of the screen

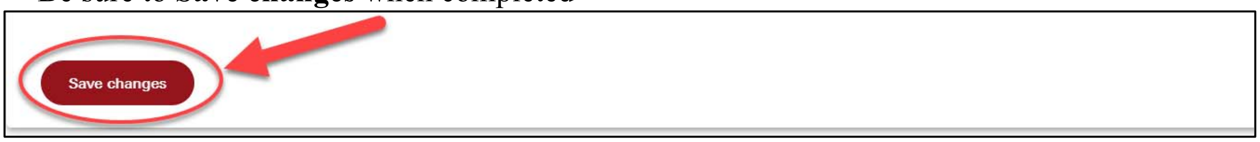


- On the Personal tab, scroll down to **Beneficiary information**

- Click **Edit** to edit your beneficiary information



- Be sure to **Save changes** when completed



To add/change your beneficiary designation by phone:
You may instead call Vanguard at **1.800.523.1188**; our Plan # is **091884**. For changes made by phone, Vanguard will send out paperwork that you must return within 60 days to have the beneficiary added. Paperwork may be sent to your home, via email, or to your Vanguard secure mail, depending on the communication preferences you set.

Changes made online do not require the extra paperwork step.