

# What Are Your Next Steps?

**For all Business & Administrative Professionals,  
Attorney & Consulting Professionals, Senior  
Managing Directors, and Equity Partners**

**OPENS: Tuesday, Jan. 28, 2025**

**CLOSES: Tuesday, Feb. 18, 2025**

**PLAN YEAR:**

**Mar. 1, 2025 - Feb. 28, 2026**

- Add or drop current medical plan elections
- Choose a different medical plan
- Add or drop dependent coverage
- Make your FSA or HSA election
- Update your profile information

## What YOU Need To Do

**Take the time to review the open enrollment materials and share them with your family members.**

Compare health benefit plans and costs with your spouse/partners' employer's plans.

**Join one of the scheduled open enrollment webinar meetings.** Family members are encouraged to join. See the attached webinars schedule. You can request a calendar invite by clicking on any of the meeting dates and times.

## Who Needs to Participate

This year's enrollment is "passive." This means that you only need to participate if you want to make a change or participate in certain programs, like Flexible Spending Accounts.

**Log on to [Workday](#) to access the Manatt benefits online portal to:**

- Review and make desired health plan election changes and add or drop dependent coverage.
- **Make your FSA Election(s)** for medical and/or dependent care Flexible Spending Accounts. Current elections **DO NOT carry over**. IRS requires that FSA contributions be elected every plan year.

Scan the QR code or visit <https://alliantbenefits.cld.bz/Manatt> to view 2025-2026 open enrollment materials and resources, webinar details and links, benefits overview, contributions, and health plan information.



**Elections and changes must be completed by midnight on Tuesday, Feb. 18, 2025.**

**Visit One Manatt to access the Workday Portal.**

**Forgot your user ID or password?** No problem; click on the reset link found on the home page.

**CONTACT** the HR Benefits team at [Benefits@manatt.com](mailto:Benefits@manatt.com). We are here to help!